

## April 12-13, 2025 Oakland Expo Center 2212 Mall Drive East • Waterford, MI 48328

## MOVE IN / MOVE OUT INSTRUCTIONS & SCHEDULE

Upon arrival, please check in at "Exhibitor Check In" located inside the front doors of the Expo Center.

There is one freight door (19'x14') that vehicles can use to drive into to the facility for unloading displays if needed.

MOVE IN – Friday, April 11 <sup>TH</sup> • 8AM-11AM	ORANGE SECTION ON FLOOR PLAN
MOVE IN – Friday, April 11 <sup>™</sup> • 11AM-2PM	YELLOW SECTION ON FLOOR PLAN
MOVE IN – Friday, April 11 <sup>TH</sup> • 2PM-5PM	GREEN SECTION ON FLOOR PLAN
MOVE IN – Friday, April 13 <sup>TH</sup> • 4PM-6PM	BLUE SECTION ON FLOOR PLAN

## Please Remember...

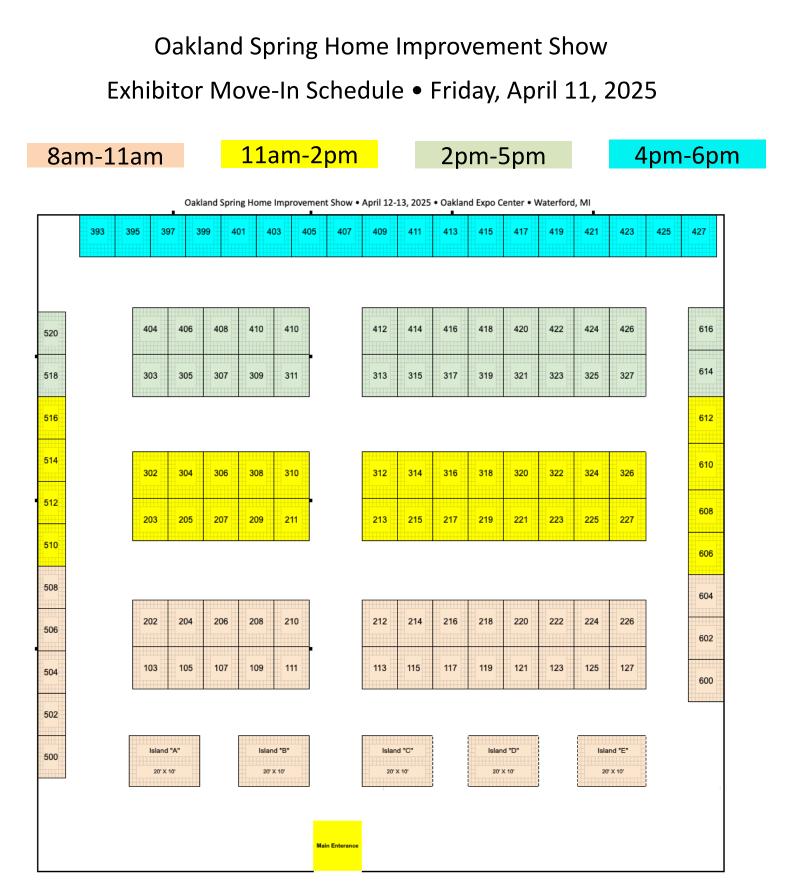
- No DUCT TAPE can be placed on the floor, only gaffer or painter tape can be used.
- A protective barrier on the floor is mandatory for all landscape displays
- No high-low is available
- No dollies or carts are available, please bring your own.
- No passes are required for your employees
- Parking is free please park in the lot designated for Exhibitor Parking
- All displays must be removed from the facility by 6pm Sunday, April 13<sup>th</sup>

Feel free to contact me if you have any questions.

Thank you

Renee Burzynski Show Coordinator Renee@GazetteMediaGroup.com 248-524-4868 ext. 307





Questions? Contact Renee at 248-524-4868 ext. 307 or Renee@GazetteMediaGroup.com Produced by **GAZETTE Media Group** 6966 Crooks Road • Suite 24 Troy, MI 48099 P 248-524-4868 F 248-524-9140